

Administration Committee

2005-04-13 09:30:00.0

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2005-05-23 17:31:11.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Resolution No. 3627 Revised, MTC's FY 2004-05 Agency Budget Amendment*

Presented by: B. Mayhew

d) Action: Commission Approval

- [5d Resolution3627.doc](#)
- [5d Resolution 3627cover memo Mayhew.doc](#)

Contracts:

6. *These items are proposed contracts with various consulting firms and other vendors to provide MTC with goods and professional services to carry out the agency's work program.*

TransLink® Change/Orders ? Ticket Office Terminal (TOT) Graphical User Interface (GUI) (#62: \$445,213) and Update of Phase 2.2 Equipment and Implementation Details (#63:\$488,716): Motorola*

a) Presented by: J. Avidon

Action: Committee Approval

- [6a TL Motorola Avidon.doc](#)

Contract Amendment ? TransLink® Program Director: Booz Allen Hamilton* (\$430,000)

b)

Presented by: A. Flemer

Action: Committee Approval

- [6b Booz Allen Amend Crotty Flemer.doc](#)

Partnering Agreement ? 2005 Intelligent Systems World Congress: Circumnav Networks, Inc.*

b) **Presented by:** P. Gould

Action: Committee Approval

- [5b Circumnav Netowrks Gould.doc](#)

Resolution No. 3690 ? Adopting MTC?s Local Annex to the San Francisco Bay Area Local Hazard Mitigation Plan*

Presented by: T. Green

c) **Action:** Commission Approval

- [5c Res 3690 Cover Memo Green.doc](#)
- [5c Res 3690 Mitigation Strategies Green.xls](#)
- [5c Res 3690 MTC Local Annex Green.doc](#)

Roll Call

1.

Action: Confirm Quorum

Minutes ? Meeting of March 2, 2005*

2. **Action:** Committee Approval

- [2 A&O minutes March 05.doc](#)

Monthly Financial Statements*

Presented by: E. Sun

3.

Action: Receipt

- [3 Financials Sun.XLS](#)

Investment Reports for January & February 2005*

4. **Presented by:** B. Mayhew

Action: Receipt

- [4 MTC Investment report feb 2005 mayhew.doc](#)

- [4 MTC Investment report jan 2005 mayhew.doc](#)

5. **Consent:**

Contract Amendment ? Spare the Air Marketing: Fleishman Hillard* (\$12,000)

Presented by: U. Vogler

a)

Action: Committee Approval

- [5a Fleishman Hillard Vogler.doc](#)

Contract Amendment ? Comprehensive Financial and Compliance Audit for FY 2004-05: PriceWaterHouseCoopers, LLP* (\$428,875)

c) **Presented by:** E. Sun

Action: Committee Approval

- [6c PriceWaterHouseCooper Sun.doc](#)

Contract Change Order ? Design and Installation of Electronic Toll Collection Equipment for the Tolling of Hybrid Vehicles on State-owned Bridges: PB Farradyne* (\$860,000)

d) **Presented by:** B. Zelinski

Action: Committee Approval

- [6d PBFarradyne Zelinski.doc](#)

Resolution No. 1058, Revised, Commissioner Reimbursement*

Revision would add mobile phone expenses for Commission business.

Presented by: A. Flemer

7.

Action: Commission Approval

- [7 Resolution 1058 Append B.doc](#)

- [7 Res 1058 Flemer.doc](#)

Resolution No. 3698, Final FY 2005-06 Overall Work Program (OWP), Planning, Certification & Authorization for Execution of Agreement for Federal Planning

8. **Grants***

This action approves the federally required Overall Work Program for FY 2005-06.

Presented by: B. Mayhew

Action: Commission Approval

- [8 RES-3698.doc](#)
- [8 Resolution 3698cover memo Mayhew.doc](#)

Rideshare Program Status Report*

Staff will present information in response to questions at the March Committee meeting.

9. Presented by: S. Heinrich

Action: Information

- [9 rideshare update Heinrich.doc](#)

Business Meeting Expense

10.

Action: Committee Approval

11. Other Business/Public Comment

12. Adjournment/Next Meeting

Next meeting

2005-05-11 09:30:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

* Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are Subject to change by the Committee.

*** The MTC chair and vice-chair are ex-officio voting members of all standing committees. A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5)

+ Non-Voting member.

Every member of the Commission who is not otherwise designated as a member of this committee is an ad hoc non-voting member. Although a quorum of the Commission may be in attendance at this meeting, the committee may take action only on those matters delegated to it. The committee may not take any action as the full Commission unless this meeting has been previously noticed as a Commission meeting.

The vote of an ex-officio member shall count to satisfy a committee quorum if there are not sufficient regular members of the Committee in attendance. In addition, an ad hoc non-voting committee member who is a voting member of the Commission may be designated by the committee chairperson as a voting member for this particular committee meeting if an additional voting member is needed for a committee quorum.

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing a request-to-speak card (available from staff) and passing it to the committee secretary or chairperson. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audio casts are maintained on MTC's Web site for public review for at least one month.

Sign Language Interpreter or Reader: If requested three (3) working days in advance, sign language interpreter or reader will be provided; for information on getting written materials in alternate formats call 510/464-7787.

Transit Access to the MetroCenter: BART to Lake Merritt Station. AC Transit buses: #11 from Piedmont or Montclair; #59A from Montclair; #62 from East or West Oakland; #35X from Alameda; #36X from Hayward.

Parking at the MetroCenter: Metered parking is available on the street. No public parking is provided at the MetroCenter. Spaces reserved for Commissioners are for the use of their stickered vehicles only; all other vehicles will be towed away.